

Sample for Claim as Reduced Price

Date: _____

Claimant's Name: _____

Address of Claimant: _____

Name of Carrier: _____

Address of Carrier: _____

This claim for \$ _____ (_____ & ____/100 dollars) is made against the carrier named above by _____, Claimant, for overcharge in connection with the following shipment(s):

Description of Shipment: _____

Name and address of Shipper: _____

Shipped from _____ to _____

Final Destination: _____ Routed Via _____

Bill of lading issued by _____ (Company) on the _____ day of _____, 19__.

Paid freight bill No. _____ Truck No. _____

And initials _____,

Name and Address of recipient _____.

Nature of Overcharge: _____

DETAILED STATEMENT SHOWING HOW AMOUNT CLAIMED IS DETERMINED

Number of packages _____, articles _____, weight _____, rate _____, charges _____, amount of overcharge _____ Dollars.

Authority for rate or classification claimed: _____

In addition to the information given above, the following documents are submitted in support of this claim:

(_____) 1. Original Bill of lading, if not previously surrendered by carrier.

(_____) 2. Original Paid freight ("expense") bill.

(_____) 3. Original Invoice or Certified Copy.

(_____) 4. Weight Certificate or certified statement when claim is based on misrouting or valuation.

(_____) 5. Other Particulars obtainable in proof of loss or damage claimed: _____.

Remarks: _____

_____.

The above statement of facts is hereby certified as correct.

Dated: _____.

CLAIMANT

The claimant for Reduced Price - Review List

This review list is provided to inform you about this document in question and assist you with its preparation. Claims for price reduction are a standard feature of most commercial businesses. This general format can be adapted to a host of different situations. The more complete the form appears, the more apt you are to get a reduction in price, whether technically merited or not.

1. Make multiple copies. Send one to the signatory by fax and/or mail. Keep one with the transaction file. Note a suitable date, such as 7 days later, to follow up by phone to finalize the result. As with all negotiations, as suggested in our disc of that name, have your end goal in mind when entering into one of these transactions.